

**Job Title:** Technical Assistant  
**Industry:** Oil and Gas  
**Location:** Aberdeen  
**Salary:** Depending on experience  
**Job Type:** Permanent  
**Start Date:** ASAP

**Company:**

We are an advanced integrity and NDT inspection services provider predominantly working for upstream Oil and Gas operators. We provide leading edge integrity and inspection solutions focussed on the delivery of innovative approaches and technologies to maximise the value of inspection to clients in a fast paced consultancy environment.

**Job Summary:**

We are seeking to employ a highly motivated and suitably qualified Technical Assistant to support our growing integrity business in Aberdeen. Responsibilities include the following.

- Management and interpretation of integrity and inspection documentation (drawings, reports, procedures etc)
- Management and analysis of inspection data, using in-house software tools
- Support of workpack development
- Support of NII assessment and workscope development
- Preparation and issue of reporting documentation
- Project administration
- Reporting of project progress and KPI's
- Input to preparation of proposals
- Liaison with Integrity, Inspection and Corrosion Engineers and with inspection vendors

**Qualifications/Experience:**

We are seeking a highly motivated individual who consistently produces high quality work, preferably with some experience in the Oil and Gas industry. The successful candidate will have at least the following.

- A degree in Engineering or Sciences or equivalent work experience
- Experience as Technical Assistant or similar technical or administrative support role
- Good organisational skills
- Strong report and document preparation capability
- Meticulous attention to detail
- Ability to undertake and prioritise a number of jobs simultaneously
- Good oral communication skills with fluency in English
- Ability to contribute to the team but equally to work on own initiative with minimum supervision
- Good working knowledge of MS-Office tools
- Willingness to learn new software packages

An understanding of practical application of conventional and advanced NDT inspection technologies in support of integrity management of pressure equipment will be an advantage.

**Benefits:**

The successful candidate will be offered an attractive benefits package, aligned with their qualifications, experience and capability. We offer a dynamic work environment with a focus on innovation and the opportunity to contribute to developments in inspection and integrity, working closely with clients in many of the world's leading companies.

To apply for this position, please email your CV to [careers@sonomatic.com](mailto:careers@sonomatic.com)